

Business Name and Address _____

Income		Automobile Expense	
Gross Receipts		Make/Year	
1099's		Date Purchased	
Expenses		Purchase Cost	
Advertising		Date Placed in Service	
Insurance		Total Miles for the Year	
Legal Professional		Business Miles for the Year	
Office Expense		Commuting Miles	
Rent		Parking/Tolls	
Supplies		Loan Interest	
Taxes and Licenses		Car Tax	
Travel		Actual Auto Expenses	
Meals/Entertainment		Gas, Oil, Maintenance	
Bank Charges		Repairs	
Contract Labor			
Internet		Home Office/Business Use of Home	
Telephone		Sq. Footage of Entire House	
Cell Phone		Sq. Footage of Office	
Gifts		Utilities	
Dues and Publications		Home Insurance	
Equipment		Security	
Computer		Pest Control	
Other (Please List)		Rent Paid	
		Repairs	
		Original Cost of Home	

Rental Income	Address Property 1	Address Property 2	Address Property 3
Gross Rents			
Expenses			
Advertising			
Travel (Miles)			
Cleaning			
Management Fees			
Condo Fees			
Insurance			
Legal/Professional			
Mortgage Interest			
Taxes			
Supplies			
Small Repairs			
Utilities			
Pest Control			
HOA Fees			
Other (Please List)			
Major Improvements	Cost/Date Aquired	Cost/Date Aquired	Cost/Date Aquired
Roof/Carpet/Furniture			
Other			
*Depreciation Information	Asset 1	Asset 2	Asset 3
Date Placed in Service			
Purchase Price/Basis			